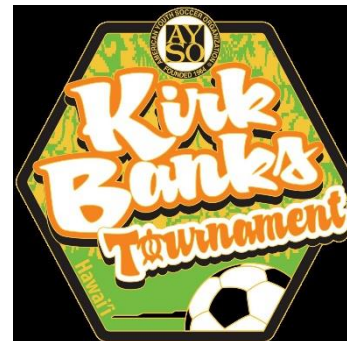


## 2024 AYSO KIRK BANKS TOURNAMENT

March 22, 23, 24 2024



TO: All Section 7 Executive Members

FR: Kent Goya & Nella Sword, Co-Tournament Directors

### ALOHA & WELCOME TO THE 2024 KIRK BANKS TOURNAMENT

Applications are now being accepted for the 2024 Kirk Banks Tournament, which will be held at the Waipio Peninsula Soccer Park from Friday, March 22 - Sunday, March 24, 2024. We invite AYSO teams to participate, including EPIC (formerly VIP) teams. AYSO United teams will not be accepted.

### TOURNAMENT APPLICATION: Applications are due FEBRUARY 15, 2024

Separate applications must be submitted for each team participating, completed by the Head Coach and signed by both the Head and Assistant coach (if applicable). Regional Commissioners are expected to verify each coach and their certifications. By signing the Tournament application, the Regional Commissioner ensures that coach requirements are met and the teams' participation is approved. Application forms will be accepted on a first-come basis, based on form completion, tournament fee and referee deposit submittal (see Team Application Form for further information). Regional Commissioners will be notified of their teams' application status via e-mail within three (3) days of receipt by the tournament registrar. Teams not accepted within three days of receipt shall be placed on a wait list, with notice of acceptance status e-mailed to the team's Regional Commissioner no later than seven (7) days prior to the start of the tournament.

### ENTRY FEES, ROSTER SIZE, GUEST PLAYERS ALLOWED

DIVISION	APPLICATION FEE	MAX ROSTER SIZE	GUEST PLAYERS ALLOWED
16/19U	<b>\$450.00</b>	18	4
14U	<b>\$375.00</b>	15	3
12U	<b>\$300.00</b>	12	3
10U	<b>\$250.00</b>	10	2
EPIC (VIP)	<b>\$10.00</b>	NA	NA

### REFEREE DEPOSIT

Each team participating in the tournament must include a **referee deposit of \$300** with their team entry fee. This deposit will be returned after the tournament is done (within 30 days), provided each team completes their referee assignments. (Refer to Referee plan for more information)

Not applicable for EPIC teams.

### PAYMENT

This year, Entry fees and Referee deposit payments **may** be combined in one form of payment.

Fees can be paid by **Region** check, by Divvy ([bill.com](https://bill.com)) (2.8% fee + \$2.75 per transaction) or by e-check (\$5 per transaction)

Applications and payments (where applicable) should be postmarked by the due date of *February 15, 2024* to be considered on time. Please mail to:

**ELAINE SIMON, KBT Registrar**

**218 Kuuhoa Place**

**Kailua, HI 96734**

**Email: [kbt.registrar.aysohawaii@gmail.com](mailto:kbt.registrar.aysohawaii@gmail.com)**

## REFUNDS

- A. Teams withdrawing **on or before March 1, 2024**, will be issued a full refund.
- B. Teams withdrawing **after March 1, 2024** will not be issued a refund. No partial refunds.
- C. If the tournament is canceled and cannot be rescheduled, a full refund will be issued.
- D. Referee deposit refunds will be mailed to the Regional Commissioner no later than 30-days following the conclusion of the tournament. Referee deposit refunds will be prorated based on the number of assignments actually completed versus the number of team assignments. See KBT Referee Plan for further information.

**TEAM ROSTERS:**                      **Due to the Tournament Register on MARCH 10, 2024**

## PLAYER ELIGIBILITY

To be eligible to participate in the 2024 Kirk Banks Tournament, players must have registered for the 2023-2024 AYSO membership year (MY2023) and actively participated in at least 50% of the scheduled games of the membership year's AYSO Core Program or AYSO EXTRA Program held by their respective Region, Area or Section.

For purposes of this determination the following definitions shall apply:

- "Registered" shall mean that the player must be registered with AYSO before half the games in the AYSO primary program have been completed.
- "Actively Participated in" means playing in at least 50% of the scheduled games in the AYSO primary program.
- "Scheduled Games" shall mean games that were scheduled for play at the beginning of the AYSO primary program and available for play (excludes games not available for play due to field closures or similar).

A registered player who did not play in at least 50% of the AYSO primary program's scheduled games may be eligible if a special circumstance listed below applies. If such a special circumstance applies, the Regional Commissioner must request, in writing, approval from the Area Director and/or Section Director prior to adding the player to a tournament roster,

For purposes of this determination the following definitions shall apply:

'Special Circumstances' are those that are considered outside of the player's control that would preclude participation, in the AYSO primary program. These special circumstances include but are not limited to:

- illness or injury
- change of address (moved to a new Region)
- parental custodial rights issues
- conflicting school activity which prevented the player from participating in the AYSO primary program

The Tournament Directors, with assistance from the Area Directors and the Section Director, collectively reserve the right to determine and administer any appropriate discipline should they find that the participation of any team or player violates this rule or its intent. Disciplinary sanctions can include, but are not limited to, removing or rejecting the offending team or player from participation in all or any part of the tournament games.

In order to verify eligibility for secondary play, each Region shall utilize the Region Association Platform (RAP) for player registration, program assignment and team roster formation. This will enable tournament staff to verify player eligibility for participation in the Kirk Banks Tournament (Section Secondary Program).

## COACH ELIGIBILITY

Each team may have ONE Head Coach and ONE Assistant Coach. Each will be designated on the Tournament application and team rosters and must be:

- AYSO-registered volunteers for MY2023
- AYSO Safe Haven certified
- Have completed AYSO Concussion Awareness or HCAMP Brainspace training for MY2023
- Have completed AYSO Sudden Cardiac Arrest training
- Have completed SafeSport training for MY2023
- Trained under the age-specific AYSO coaching course for the age-group of players they are coaching
- **Assigned** the appropriate **volunteer position** (Coach or Assistant Coach) in the Region Association Platform (RAP) and possess the following Coach certifications for the age group they are coaching.

**16/19U – Advanced**

**14U – Intermediate**

**12U – 12U**

**U10 – U10**

## TEAM SELECTION

Based on the availability of fields and scheduling; the goal of the tournament is to accommodate all teams that apply for participation. In the event the tournament cannot accommodate all applying teams, Regions with more than one team in any age group/gender will be contacted by *March 3, 2024*, and asked to reduce the number of participating teams in age groups/genders with multiple teams.

## TO ALL 16U/19U TEAMS:

The 16/19U age groups will be comprised of two classifications of play; DIVISION I and DIVISION II.

Division I will have rosters comprised of 51% or more 19U players.

Division II will have rosters comprised of 51% or more 16U players.

Division II teams MAY elect to play in Division I.

(Example: A team with a roster of 18 players made up of nine (or more) 19U players and nine (or less) 16U players will be placed in Division I. A team with a roster of 18 players made up of eight (or less) 19U players and ten (or more) 16U players will be placed in Division II but may elect to play in Division I).

**Unless approved by the Tournament directors, Div I teams will not play in Div II.**

## GUEST PLAYERS

Players should play for the region in which they are registered. However, if an eligible player does not play for his/her region during the tournament, he/she may play on another region's team as a Guest Player.

1. All Guest Players shall be held to the same eligibility requirements as non-Guest players (see Eligibility section)
2. To participate as a Guest Player, the player **must be approved by both** the guest player's and the borrowing region's Regional Commissioners.
3. The borrowing region must complete the KBT Guest Player Form and forward it to the Guest Player's home region. The RC for the Guest Player must sign the form and generate a roster with the Guest player's name, date of birth, AYSO Player ID number and jersey number. Both forms must be returned to the borrowing region's RC who will sign the form and send it to the tournament registrar. It must be received by *March 10, 2024*. No Guest Players shall be added to team rosters after *March 10, 2024*.
4. The maximum number of Guest Players allowed are:
  - a. 16U/19U, four (4)
  - b. 14U & 12U, three (3)
  - c. 10U, NO guest players allowed

## PLAYING UP

**All Regions must utilize their own region's age-appropriate registered players prior to asking for exceptions.** All player eligibility will be verified by the tournament registrar.

Falsifying information about eligibility may result in expulsion of a team from the tournament prior to its start, or if discovered after the tournament commences, forfeiture of games in which ineligible team members participated. It is expected that Regional Commissioners will not play younger children up for the express or singular purpose of participating in the Kirk Banks Tournament.

Playing up a division by a player into an older age bracket (division) than his/her birth date indicates in Age Divisions, will be permitted under the following circumstances:

- Provided that the player played up in the MY 2023 primary program (basic Fall season)
- Permitted in 14U by a player born between January 1, 2013 and December 31, 2013 (second-year 12U)
- Permitted in 12U by a player born between January 1, 2015 and December 31, 2015 (second-year 10U)
- With the approval of the Section Director and respective Area Director

Playing Up **SHALL NOT** apply to:

8U players wishing to participate in the 10U age group

14U players wishing to participate in the 16U/19U age group

### **PLAYING DOWN**

Younger players required by the region to "play up" during the basic Fall season due to the lack of a sufficient number of players to field during regional competitions, will be permitted to play in their age-appropriate division, with the approval of the Section Director and respective Area Director.

**No other exceptions for playing down will be permitted.**

### **FINAL ROSTERS**

Following acceptance, team rosters shall be generated in the Region Association Platform (RAP) and approved by the respective Regional Commissioner. By signing the Roster, the Regional Commissioner ensures that all eligibility rules have been followed. (Rosters not signed but sent from the RC's email address will constitute a verification that all eligibility rules were followed.)

Rosters must include the name, jersey number, AYSO player ID number and date of birth for each eligible player. Team rosters must also include the name and AYSO Volunteer ID number for each eligible coach.

### **FINAL ROSTERS (INCLUDING GUEST PLAYER ROSTERS), MUST BE RECEIVED IN PDF FORMAT BY THE TOURNAMENT REGISTRAR NO LATER THAN 11:59 P.M., MARCH 10, 2024.**

Rosters must be emailed from the Regional Commissioner's valid e-mail address to the Tournament Registrar. ROSTERS RECEIVED FROM OTHER THAN THE RC'S E-MAIL ADDRESS MUST BE SIGNED. The due date remains the same. **NO ROSTER REVISIONS WILL BE ALLOWED AFTER THIS DEADLINE.**

### **COMMUNICATION**

The primary form of communication between the Tournament and applying teams/coaches will be via electronic mail (e-mail).

The Tournament Directors can be reached at the following address: **KBT.Director.aysohawaii@gmail.com**

The Tournament Registrar can be reached at the following address: **kbt.registrar.aysohawaii@gmail.com**

The following attachments contain important information concerning the 2024 KBT. **PLEASE READ!**

### **2024 Kirk Banks Tournament Rules & Procedures**

#### **Referee Plan**

#### **Referee Commitment Form – Return to Tournament Registrar by March 10**

#### **Guest Player Form – Return to Tournament Registrar March 10**

#### **Sportsmanship Criteria**